

WHO WE ARE



“EXCEEDING EXPECTATIONS”

From the earliest days of our establishment, the driving force behind Centaur Trust has been to exceed our clients' expectations. We are not satisfied with simply meeting our clients' requirements, but rather strive to excel in all that we do.

Our ultimate aim is to be viewed as a trusted partner, rather than a service provider.

At the core of our pursuit of excellence is our uncompromising insistence on the timely execution of all tasks, in an accurate and consistent manner.

In order to consistently achieve this, we have ensured that our total quality approach has become an integral part of our corporate culture and is applied to every aspect of our daily activities. This approach applies equally, irrespective of how large or small the task.

Our total quality culture is reinforced with procedures, so as to ensure consistency. These procedures form the cornerstone of our quality orientated culture, and are applied to all stages of our operations.



“THE DIFFERENCE IS IN THE DETAIL”

These principles form the core values which are the foundations of our company and are instilled in all the members of Centaur Trust. All our staff understand that the difference is in the details, to which we pay close attention, and which sets us apart from the others.

This way of thinking has been incorporated in **the way we train our staff, the way we work, and the way we have structured our company and its supporting infrastructure.**

Our industry is sometimes accused of offering a standardized service, often making it difficult for clients to choose between service providers within a jurisdiction. For us the challenge is to stand out from the crowd.



“THINK BIG, ACT SMALL”

At Centaur Trust, we value every individual relationship we build with our clients, irrespective of size. Furthermore, we view our relationships with our clients over the long term, adding value through the services we provide.

Our dedicated team of specialists will provide you with a bespoke level of service, tailored to fit the individual needs of your business.

To ensure that each client receives the highest level of service at all times, our administrative staff is highly qualified, with our minimum requirement being a Masters Degree in Accounting, Law or similar business related subjects. They are organized in small teams, headed by senior managers, and including dedicated administrative and accounting staff.





Through our head office in Cyprus, we focus on the effective implementation of international tax structures by providing the “Cyprus aspect” of the structure.

More and more these days, our clients’ business operations have a global perspective.

We have therefore built up a wide network of like minded professionals in the legal, tax and accounting professions worldwide, with whom we co-operate. Each relationship is defined by our mutual passion for quality in all we do.

Based on our Total Quality Management Philosophy, we translate high quality advice into high quality solutions, on a global scale.

“TECHNOLOGY LED INNOVATION – A GLIMPSE INTO THE FUTURE”

Detailed attention is given to constantly evolve the way we work, so as to ensure that every client, irrespective of size or type of business, receives the same high standard of Service. In the pursuit of excellence, the need for consistency is paramount. As such, we invest heavily in the latest technology available, and constantly innovate the way we work.

Our success lies in our ability to combine specialised knowledge relating to our industry with state of the art technology.

The systems we have in place are the envy of our profession, incorporating 100% electronic filing, and the ability to give our clients and associates real-time access to all documents relating to their portfolio of companies, all within a secure environment.

These systems also ensure that we have an effective disaster recover strategy, enabling us to be up and running in a new location within a couple of hours, in case of a disastrous event occurring at our offices.



“TECHNOLOGY LED INNOVATION – A GLIMPSE INTO THE FUTURE”



Not satisfied with what is currently in place, we have already embarked on a new phase of development, and are currently working on our new platform which will bring exceptional customer interaction that lead to increased loyalty, reduced costs, and market differentiation. Every interaction with our customers is a moment of truth. The best moments are when we are able to give them exactly what they want, even anticipate what they will want.

All our documents from now on will be fully interactive, using Adobe solutions. This will give clients and associates the ability to complete forms, request for documents etc online, and ultimately giving them the ability to interact with us online, and even prepare documents themselves using standard templates, thus reducing the administration costs of their companies.

This system will also have the capability to be operated via mobile devices such as smartphones and tablets.

“PREFERRED SERVICE PROVIDER”

We specialise in providing a seamless link throughout all the development stages of our clients' businesses; from planning to implementation. Our clients can be confident that, whatever their requirements, Centaur Trust is their trusted partner.

Globalisation has meant that nothing stands still for long.

Through our specialised knowledge, we can help our clients stay one step ahead and develop their business to its full potential.

SPECIALISED SERVICES

We offer a complete range of corporate, fiduciary and trust services, including accounting, administration, trustee and corporate secretarial services, as well as tax and VAT compliance in Cyprus. Furthermore, we are also able to offer a wider range of services, such as bank introductions, escrow services and business consulting.

CORPORATE & FIDUCIARY SERVICES

- Incorporation of Cyprus companies (including the approval of company names, drafting of the Memorandum & Articles of Association, Company Seal, preparation of relevant resolutions).
- Provision of nominee shareholders.
- Provision of professional directors.
- Provision of the registered office address of the company.
- Provision of company secretaries.
- Day to day administration of companies and provision of corporate secretarial services.

BANKING SERVICES

- Introduction to banks in Cyprus and leading banks abroad.
- Opening of bank accounts.
- Providing bank account signatories.
- Arranging credit and debit cards.



- Day to day management of bank accounts.
- Arranging loans and other credit facilities.
- Arranging Letters of Credit.
- Provision of on-line banking facilities.

ACCOUNTING SERVICES

- All accounting staff are qualified UK Chartered and Certified Accountants with relevant professional experience.
- Multicurrency computerized accounting systems enabling the preparation of accounts in every major currency under IFRS.
- Preparation of monthly/quarterly management accounts.
- Preparation of annual financial statements.
- Sales & purchase invoice processing.
- Payroll services.

TAX SERVICES

- Registration of companies with tax & VAT authorities.
- Preparation and submission of corporation tax forms.

- Obtaining tax residence and clearance certificates from tax authorities.
- Submission of annual tax returns.
- Correspondence with tax & VAT authorities.
- Preparation and submission of quarterly VAT returns.

ESCROW SERVICES

Centaur Trust Escrow can provide a comprehensive range of escrow services, to include:

- Drafting of escrow agreement.
- Establish dedicated escrow accounts.
- Communication with parties to transaction.
- Detailed monitoring of transaction to ensure that proceeds of transaction are released only upon successful conclusion of transaction.

REAL TIME E-FILING

We are one of the first, if not the first company in our industry, in Cyprus, to have adopted full electronic filing of all documents, from the first day of our establishment.

Every document that we produce is simultaneously scanned and filed in the relevant company's folder in real time. As a result, we have the following benefits:

- Increased staff efficiency and reduction of errors.
- Quick response time to client requests.
- Facility to give associates access to their portfolio of clients, through a secure

“PREFERRED SERVICE PROVIDER”

connection, enabling remote access to all documents in PDF format.

- Proper disaster recovery program. We currently have three servers; one located in our office, another in a secure location within our ISP with full flood, fire, earthquake and power failure protection, and finally one in a secure location outside Cyprus. These servers are synchronized ten times a day, so in the case of a disaster at our office, we can resume normal operations within an hour or two.



“PREFERRED SERVICE PROVIDER”

PHYSICAL OFFICES

As international business comes under closer scrutiny, many tax authorities will not accept “brass name plate” structures as sufficient to qualify as bona fide operational entities. Centaur Trust, through our “Idalion Business Centre” can offer clients a wide range of physical office solutions, to meet even the most demanding requirements.

Clients can choose from among the following services:

- Dedicated phone & fax lines, to be answered in the company’s name.
- Dedicated e-mail accounts & websites.
- PO Box & phone book listing.
- Offices of various configurations, fully equipped with modern furniture, phone, computer, internet access, printing & copying facilities, conference room and reception services.
- Part-time or full-time staff with payroll & social security services.



“PREFERRED EMPLOYER”

At Centaur Trust, we believe that one of our most important assets is our staff. Our success in meeting the high standards we have set depends to a great degree on the caliber, training and motivation of our staff. A key component of our Total Quality Philosophy is to ensure that our clients have continuity, by ensuring that the same team is responsible for the day to day management of their companies.

In order to encourage the long term commitment of our staff and to minimise staff turnover, we invest heavily in developing our staff through continuous training, performance related remuneration, benefits packages and an excellent working environment.

Additionally, staff is able to participate in the success of the company through our staff share option scheme.



“DARING TO BE DIFFERENT”

As part of our commitment to create a healthy and comfortable working environment for our clients and staff, we have located our head office in a traditional Cypriot rural setting, with easy access to all the main towns and Larnaca International Airport.

Incorporating the latest developments in security, IT and communications, our head office is ideally designed to meet our needs, and those of our most discerning clients, well into the future.

The building is situated in over 4,200 sq. meters of landscaped gardens, providing an ideal stress free environment for our staff. In addition to the 1,000 sq. meters of office space, Centaur House also offers our staff and clients an in-house gym, children's' crèche and swimming pool, further strengthening our aim to be a preferred employer.



“DARING TO BE DIFFERENT”

Centaur House also hosts a separate business centre, the Idalion Business Centre, which offers state of the art offices for our clients' companies. This business centre is a self-contained facility, offering clients individual, fully-equipped offices, with full access to conference and secretarial services. Offices of various sizes are available for lease, from cubicle offices to fully equipped offices with staff.

Our philosophy is to differentiate ourselves from other corporate service providers in Cyprus, something which we accomplish through the quality of our service, but also by daring to challenge the norm.

At a time when city centers are becoming increasingly congested and stressful environments, we are challenging preconceived ideas about what an office building should be, and what it represents.

In this way, we hope to say something about ourselves, and what we believe in.



“INSPIRING CONFIDENCE”

Developments in recent years have brought about a rapidly changing environment, full of challenges and opportunities.

Success depends on access to key information, and the ability to act quickly to take full advantage of available opportunities.

Centaur Trust, with its team of specialised and highly motivated professionals can add value to your business, with solutions that will help you gain an advantage over the competition, and contribute to your success.



